

Trainee or Junior Consultant (up to 6 roles available)

Location:

Bristol, London or Manchester. Please specify any preference on your application form. Homeworking during the COVID-19 pandemic is permitted.

Hours of Work:

Full time, 40 hours per week, Monday to Friday, between hours of 08:00 - 18:00.

Start Date:

As soon as possible. Please indicate your earliest possible start date on the application form.

About the Company:

Eunomia Research & Consulting is an independent and ethical environmental consultancy. We are a mission-oriented business and our goal is to be influential in bringing about positive change: we embrace this in all that we do. We employ around 90 staff and have offices in Bristol, London, Manchester, Brussels, Athens, New York and Auckland.

We are at the leading edge of a number of areas of environmental policy which are critical in the eyes of governments, and we punch well above our weight in terms of influence on public and private sector clients alike.

Job description:

You will be involved in a range of tasks including excel based modelling, desktop research, technical report writing, contributing to bids, and preparing presentations for clients. You will be involved in multiple projects at once and the type of work is likely to be varied.

Essential Criteria:

- Educated to at least degree level (and perhaps also holding a post-graduate qualification) in relevant discipline, or with practical background or experience relevant to the job description;
- Excellent research and data analysis skills, including manipulation of large datasets;
- Strong verbal and written communication skills including technical report writing;
- Demonstrable experience of applying creative, practical, common sense thinking to solve real-world problems;
- Proven organisational skills, working in a calm, logical way to deliver tasks efficiently;
- Ability to work collaboratively in a team environment with multiple colleagues, peers, and external clients;
- Excellent all-round IT skills, including the use of Microsoft Office; and
- A genuine interest in developing a career in environmental consultancy.

Desirable:

- Good technical knowledge, ideally based on practical experience, in at least one of the following areas:

- Waste collection systems;
- Waste infrastructure, such as transfer stations and HWRCs;
- Resource efficiency and other sustainability issues for businesses;
- CO₂ emissions estimates and approaches to emissions mitigation; or
- Creating and using mathematical models to describe real-world problems;
- Experience working within the consultancy business model; and
- A demonstrable commitment to continuous learning and improvement so as to achieve high standards.

On a personal level:

You will be flexible and comfortable under pressure, have a strong work ethic and an ability to rapidly learn technical work in a range of areas. You will be a self-starter, highly organised, and share our commitment to a high quality of work. A personal interest in, and commitment to, environmental and sustainability issues is expected.

- You are a confident and clear communicator;
- You can motivate yourself to work independently and fit well within a team;
- You are able to travel to work at client sites; and
- You are enthusiastic, can inspire others and enjoy working hard to make a difference.

Eunomia places high expectations on staff to learn quickly and deliver work that meets our clients' needs. You will join a team of highly capable, highly committed colleagues who will support your development, while expecting you to respond positively and demonstrate a high degree of motivation.

Remuneration:

Bristol & Manchester based

£20,000 to £24,000 depending on skills and experience.

London based

£21,500 to £25,000 depending on skills and experience.

London based staff will receive an additional £3,000 in accordance with Eunomia's London Weighting Allowance policy.

Benefits:

- Private healthcare;
- Employee assistance programme;
- Group pension;
- Death in service scheme; and
- Income protection scheme (after completion of probationary period)

Holiday Entitlement:

24 days per year (plus Bank Holidays) rising by 1 day each year to a maximum of 30 days per year.

Application Information:

In order to be considered all applications should be submitted electronically to jobs@eunomia.co.uk and must include the following:

- 1) **A formal covering letter should be submitted in a word format, not PDF** (maximum 1 page of A4) summarising your reasons for applying for the post, your suitability for the post and why you would like to work for Eunomia. **The application process will be blind** so please try to avoid including any identifying information in your cover letter (i.e. name and address).
- 2) **A completed application form** which should be downloaded from <http://www.eunomia.co.uk/about-us/working-eunomia/>.
- 3) **The completed application form should be submitted in a word format, not PDF** and contain all of the necessary information required by Eunomia, including which grade (Trainee or Junior Consultant) you are applying for.
- 4) As this is a **blind application process** CVs will not be considered. Any applications without a completed application form and covering letter will be rejected. Any applications that do not follow the above will be rejected.
- 5) The deadline for applications is **9am Friday 18th September 2020**
- 6) If your application is successfully shortlisted, you will be invited to complete an online Numerical Reasoning test ahead of first interviews.
- 7) First interviews are anticipated to be carried out during w/c 5th October 2020. They will be questions and answer based and held via video conferencing. Further testing may be required, appropriate notice will be given in any such case.
- 8) Second interviews are anticipated to be carried out during w/c 12th October 2020.

Hardcopy applications and CV-only applications will not be considered.

If you do have any queries please submit these by email or phone to:

jobs@eunomia.co.uk | 0117 917 2250

The Company reserves the right not to appoint anyone if no suitable candidates come forward.

Eunomia Research & Consulting is committed to Equal Opportunities and is a Living Wage employer.

Company no. 4150627

Eunomia Research & Consulting is committed to protecting data and respecting the privacy of persons it deals with. In so doing, we comply with the requirements of the General Data Protection Regulations (GDPR) 2018. We confirm that in the event you apply for a role within Eunomia, your details will be securely held by the company in line with the company's [Privacy Policy](#) which is available on Eunomia's website. We encourage you to read this policy in order that you understand our legitimate reasons for processing your data, as well as your rights with regard to submitting your personal information to us with regard to recruitment.