

Consultant (Waste & Resources)

Location:

Bristol, London or Manchester. Please specify any preference on your application form.

Homeworking during the COVID-19 pandemic is permitted.

Hours of Work:

Full time, 40 hours per week, Monday to Friday, between hours of 08:00 - 18:00.

Start Date:

As soon as possible. Please indicate your earliest possible start date on the application form.

About the Company:

Eunomia Research & Consulting is an independent and ethical environmental consultancy. We are a mission-oriented business and our goal is to be influential in bringing about positive change: we embrace this in all that we do.

Eunomia works primarily in the fields of waste management, resource efficiency, low carbon energy, climate change mitigation and natural capital. We employ around 90 staff and have offices in Bristol, London, Manchester, Brussels, Athens, New York and Auckland.

Job Description:

You will work predominantly in the areas of waste operations and resources management. You will be involved in multiple projects simultaneously, working predominantly to support UK local authorities in a diverse range of activities. These will range from strategic projects, such as developing waste strategies in response to new legislation and modelling the cost and performance of different waste collection schemes, through to more operationally-focused projects in infrastructure design, contract procurement and supporting the implementation of new collection schemes.

You will be flexible, comfortable under pressure, have a strong work ethic, and an ability to learn technical work in a range of areas rapidly. You will be a self-starter, highly organised, and share our commitment to a high quality of work. A personal interest in, and commitment to, environmental and sustainability issues is expected.

Key activities:

Key activities may include:

- Project management of multiple projects simultaneously;
- Taking responsibility for ensuring delivery of high-quality products to time and budget;
- Liaison with the Project Director (often senior members of staff, ranging from company directors to principal consultants) on strategic project issues;
- Client management of a wide range of organisations, from local authorities to government agencies (e.g. WRAP, ZWS etc) and waste management contractors;
- Assignment of team responsibilities;

- Coordination and delivery of tasks in order to meet the required outcome of the project;
- Managing project data, document version control, and project compliance;
- Report writing and presentation of results;
- Bid coordination and writing of bids;
- Applying your subject matter knowledge to technical delivery of projects in the Local Environment team.

Essential Criteria:

- At least three years' experience in roles where you have undertaken project management and/or engaged with issues in waste and resources management;
- Demonstrable experience of managing projects to time, budget and client satisfaction;
- Strong technical understanding of waste operations and resources management;
- Excellent research and data analysis skills, including manipulation of large datasets;
- Strong verbal and written communication skills including technical report writing and client presentation;
- Demonstrable experience of applying creative, practical, common sense thinking to solve real-world problems.

Desirable Criteria:

- Experience of working within the consultancy business model;
- Understanding of local authority waste and recycling collection service delivery;
- A current network of potential clients, partners and sub-contractors in this technical area;
- Experience of having contributed to successful business development activity.

Remuneration

£28,000 to £31,000 depending on skills and experience.

London based staff will receive an additional £3,000 in accordance with Eunomia's London Weighting Allowance policy.

Benefits:

- Private healthcare;
- Employee assistance programme;
- Group pension;
- Death in service scheme; and
- Income protection scheme (after completion of probationary period)

Holiday Entitlement:

24 days per year (plus Bank Holidays) rising by 1 day each year to a maximum of 30 days per year.

Application Information:

In order to be considered all applications should be submitted electronically to jobs@eunomia.co.uk and must include the following:

- 1) **A formal covering letter should be submitted in a word format, not PDF** (maximum 1 page of A4) addressed to Kate Thompson summarising your reasons for applying for the post, your suitability for the post and why you would like to work for Eunomia. **The application process will be blind** so please try to avoid including any identifying information in your cover letter (i.e. name and address).
- 2) **A completed application form** which should be downloaded from <http://www.eunomia.co.uk/about-us/working-eunomia/>
- 3) **The completed application form should be submitted in a word format, not PDF** and contain all of the necessary information required by Eunomia.
- 4) As this is a **blind application process** CVs will not be considered. Any applications without a completed application form and covering letter will be rejected.
- 5) The deadline for applications is **9am Friday 18th September 2020**.
- 6) First interviews will be held via video conferencing and are anticipated to be in w/c 28th September 2020. First interviews will consist of a question & answer interview and you will also be asked to prepare a short presentation, the topic will be given upon invitation to interview.
- 7) Second interviews, if required, are anticipated to take place during w/c 5th October 2020.

Hardcopy applications and CV-only applications will not be considered. If you do have any queries please submit these by email or phone to: jobs@eunomia.co.uk | 0117 917 2250

The Company reserves the right not to appoint anyone if no suitable candidates come forward. Eunomia Research & Consulting is committed to Equal Opportunities and is a Living Wage employer. Company no. 4150627

Eunomia Research & Consulting is committed to protecting data and respecting the privacy of persons it deals with. In so doing, we comply with the requirements of the General Data Protection Regulations (GDPR) 2018. We confirm that in the event you apply for a role within Eunomia, your details will be securely held by the company in line with the company's [Privacy Policy](#) which is available on Eunomia's website. We encourage you to read this policy in order that you understand our legitimate reasons for processing your data, as well as your rights with regard to submitting your personal information to us with regard to recruitment.